Case: 1:16-cv-00274-ACL Doc. #: 1-3 Filed: 11/22/16 Page: 1 of 2 PageID #: 10

AO 440 (Rev. 12/09) Summons in a Civil Action							
UNITED STATES DISTRICT COURT							
District of							
Plaintiff V.) -))))	Civil Action No.					
Defendant	,						
SUMMONS IN A CIVIL ACTION							
To: (Defendant's name and address)							
A lawsuit has been filed against you.							
Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:							
If you fail to respond, judgment by default will You also must file your answer or motion with the cou		ed against you for the relief demanded in the complaint.					

Date:

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)					
was re	ceived by me on (date)	·					
	☐ I personally served	the summons on the individual a	at (place)				
			on (date)	; or			
	☐ I left the summons	at the individual's residence or u					
		, a person of suitable age and discretion who resides the					
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summe	ons on (name of individual)			, who is		
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the sum	mons unexecuted because			; or		
	☐ Other (specify):						
	My fees are \$	for travel and \$	for services, for a total of \$				
			• .				
	I declare under penalt	y of perjury that this information	is true.				
_							
Date:			Server's signature				
		Printed name and title					
			Server's address				

Additional information regarding attempted service, etc: